

Program team positions in the new initiative to catalyze high impact potential collaborations and leaders

Note – all recruitment is dependent on final confirmation of the grant agreement for the program

Background

Dalberg Advisors and Dalberg Catalyst are collaborating with a major US Foundation on the design, launch and running of a program to catalyze promising solutions to address the complex, systemic challenges facing the world. The program aims to do this through identifying and investing in leaders from around the world, and through catalyzing early stage, high-impact potential collaborations between these leaders.

The program will have two tracks:

1. **Collaboration Grants** – a program to provide seed funding and support to collaborations that the Foundation has identified as having high potential, and which emerge from its high-level convening platforms. Those selected for the program will be established innovators from the Foundation's network, with a concept already developed and ready to move to scale.
2. **Emerging Leaders Fellowship** – a program to identify and support leaders on the cusp of breakthrough ideas or solutions and provide seed funding for them to collaboratively address issues of significance. This track will deliver targeted trainings, help grow and strengthen communities of emerging leaders, develop bonds between the cohort and the Foundation; and amplify the emerging leaders' work for internal and external audiences.

These two streams will together result in a portfolio of early-stage projects between leading thinkers and doers to unlock resources and new connections. While the collaborators in these two tracks will have different profiles and receive different types of support, they both recognize the potential of unexpected collaborations and unconstrained thinking to solve complex problems.

Positions

Dalberg Catalyst is seeking to recruit 2 full time and 2 part time positions to run this program over the course of two years, including design, sourcing, implementation and learning for two cycles of the program.

- Position 1: Program Manager [Part time]
- Position 2: Senior Program Associate, 'Collaboration Grants' track [Full time]
- Position 3: Program Associate, 'Emerging Leaders' track [Full time]
- Position 4: Strategic Communications and Amplification Specialist [Part time, or consultancy service as needed]

Please note – we are open to exploring different configurations of seniority and full / part time between these 3 – 4 positions. So do reach out to us even if the exact combination of seniority and time commitment do not exactly match your profile and interests.

Applications: To apply, email a CV and one page cover letter to infocatalyst@dalberg.com by 17:00 Eastern Time on Tues 9 th Nov

Position 3: Program Associate, 'Emerging Leaders' track

Contract type: Full time

Duration: 2 years, starting Nov / Dec 2021

Reporting to: Program Manager

Role summary: Supports implementation of the 'Emerging Leadership Fellowship' Program, working closely with the Program Manager by:

- Supporting the design of the track overall
- Supporting the sourcing methodology and process
- Leading preparations for and running of the onboarding and induction for emerging leaders
- Overseeing community building and management, including preparation of a varied program of leadership training, in person events, and learning experiences
- Managing identification, design and delivery of customized acceleration support for the more advanced emerging leader pairs, in close partnership with the Program Manager and Project Directors
- Collaborating and coordinating with the Strategic Comms and Amplification specialist to ensure timely, well informed strategic communications support to each set of collaborations

Person profile:

- 3 - 4 year's + relevant professional experience (approximate)
- Strategy consulting experience working largely autonomously in workstream
- Experience collaborating with or managing stakeholder relationships
- Experience designing programs of trainings, meetings, workshops etc
- Experience planning and managing events
- Excellent writing skills